



RED RIVER COUNTY

200 N. Walnut St.
Clarksville, TX 75426
903/427-3748

**PART-TIME HELP WANTED
4-H PROGRAM ASSISTANT**

**16 Hours per week, some night and weekends required.
Must work well with adult and children of all ages.**

Nature of the Position:

The 4-H Program Assistant is responsible for planning, implementing, and reporting accomplishments and results of Red River County 4-H Educational programs. 4-H programs are interdisciplinary and require the ability to plan, establish program priorities, and work both individually and in a team environment.

The 4-H Program Assistant:

plans, implements, evaluates and interprets 4-H educational activities working with clientele, advisory groups (youth and adult) and other agencies and organizations;

performs job duties using appropriate Extension teaching methods, techniques, and technology; evaluates educational activities for effectiveness;

recruits, trains, involves and recognizes volunteer leaders (youth and adults); establishes and maintains effective working relations with resource people; and

plans and implements an effective public relations program to promote Extension and its image.

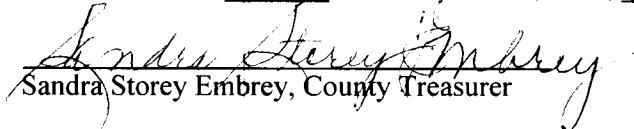
The position requires frequent night meetings, some weekend work, attendance at some out-of-county meetings, a valid driver's license, and a personal vehicle for travel connected with official duties. A specified travel allowance will be provided.

Applications and Job Description may be obtained from the Red River County Treasurer's Office, Courthouse Annex, 200 N. Walnut St., Clarksville, Texas, or online at <http://www.co.red-river.tx.us>.

Position will remain open until filled.

****Red River County is an equal opportunity employer****

POSTED THIS 18th DAY OF JUNE, 2019, 10:31 a.m.


Sandra Storey Embrey, County Treasurer